

Sample Cover Letter... for Governor

(you may substitute state legislator, mayor, or council member)

Date, 2015

Contact information

Address, phone, fax, e-mail, etc.

Dear Governor/Mayor Governor's/Mayor's Name:

On behalf of MyOrganization and all those who advocate for children in the state/city of MyState/MyCity, I would like to ask you to consider writing a proclamation recognizing June 14, 2015 as *Children's Day* in the state/city of MyState/MyCity.

Children's Day is a state and national celebration to pay tribute to America's children and to revive this historic day as a catalyst of hope. It should be noted, in the United States, observations of *Children's Day*, the second Sunday in June, predates both *Mother's* and *Father's Day*. Last year, the Illinois Governor Pat Quinn proclaimed the day. Also, the mayor of Aurora, Illinois, Illinois' second largest city, issued a proclamation.

Yes, children count! There are many needs for today's children... foster care, adoption, health care, protection from crime, education, spiritual/moral guidance, and most of all love by family and community. Children are a gift from their Creator and they are our future.

Here you should include some information on how *Children's Day* will be celebrated in your state/city. If no *Children's Day* celebrations have yet taken place in your state/city, explain how *Children's Day* could contribute to your state/city in the future and what (if anything) is planned for the future.

It is the belief of MyOrganization that a proclamation for *Children's Day* would bring more attention to this great day and help to promote further participation and the signing of commitment cards. By making *Children's Day* an official celebration in MyState/MyCity, you will be joining other governors/states/mayors/cities who are working towards the same effort. It is the goal of the www.nationalchildrensday.us and children advocates throughout the United States to have *Children's Day* officially declared in all fifty states and Puerto Rico and in numerous American cities for the *Children's Day* 2015 celebration.

You can also visit the website www.nationalchildrensday.us and download commitment cards for parents, individuals, and leaders.

Enclosed in this package is some additional information and a sample proclamation. If you require more information from me I would be happy to assist you.

Thank you for your time and consideration and I look forward to hearing from your office in the near future.

Sincerely,

Contact's Name